



## On The Road Again Tours Inc

### 2021 Tour

(Saturday 9<sup>th</sup> October – Saturday 16<sup>th</sup> October)

## CONDITIONS OF ENTRY

### 1 Introduction

The Royal Flying Doctor Service of Australia (RFDS) is a not-for-profit charitable organisation that provides free aero-medical emergency and comprehensive healthcare services to people who live, work and travel in regional and remote Australia.

The RFDS relies on generous contributions from individuals, community groups, business and the corporate sector as well as funding provided by the Commonwealth, State and Territory Governments to help meet the costs associated with running a 24 hour emergency and comprehensive healthcare service.

The 2021 On The Road Again Tours Inc (OTRAT) tour is a motoring event for roadworthy registered vehicles raising money for the RFDS in WA and is an annual event following a different mystery course each year.

### 2 Terms and Conditions

In consideration of the OTRAT Committee permitting the Participant to take part in the this motoring event, the Participant will accept and comply with the Official Conditions of Entry as contained herein and the Participant acknowledges such acceptance and compliance, by signing where indicated.

#### 2.1 Definitions

**“Claim or Demand”** means any claim, demand, action, proceeding, judgment, order, and award of damage or costs of any nature whatsoever.

**“Event Coordinator”** means that person contracted, wether paid or volunteer, by the OTRAT Committee to be in charge of coordinating the Event.

**“Event”** means the 2021 On The Road Again Tours Inc tour in which you are participating.

**“Landowner”** means and includes the owner, lessee or occupier of any land and any employee, agent or independent contractor of any such person.

**“Official”** means a person authorised by the OTRAT Committee to assist the Event Coordinator in the conduct of the Event.

**“Official Vehicles”** means vehicles that are used by the Officials on the event

**“Participant”** includes the legal or personal representative of the Participant.

**“The OTRAT Committee”** means the volunteer committee voted in at the 2021 Annual General Meeting of the financial members of On The Road Again Tours Inc

### **3 Code of Conduct**

Participants should conduct themselves in an appropriate non offensive manner.

#### **3.1 Withdrawing Participants**

Participants may not be permitted to continue to drive in the Event and may be requested to leave the Event immediately and without prior warning including but not limited to the following:

- ✚ Behaviour rendered criminal by any statute or law of Western Australia.
- ✚ Breach of the provisions of the WA Road Traffic Code 2018.
- ✚ Behaviour or actions that compromise the safety of the Event and/or another participant and/or members of the public.

The Event Coordinator and Volunteer Support Crew reserve the right to use breath detection equipment to test participant drivers at any time during the Event and Participants irrevocably consent to being tested for alcohol use if driving a vehicle.

Participants may be requested to leave the Event (for subsequent transgressions) after being given one warning, in the following circumstances:

- ✚ Behaviour that brings the name of the OTRA Tours Inc. into disrepute
- ✚ Drunkenness
- ✚ Behaviour that is offensive and/or lewd
- ✚ Tampering or altering with;
  - Road signs
  - Event caution or directional signs
  - Other people's vehicles, property or possessions
- ✚ Behaviour that constitutes vandalism
- ✚ Refusing to obey the reasonable directions of the Event Coordinator or Volunteer Support Crew

Any Participant being ejected from the Event may be automatically excluded from any future events.

#### **3.2 Drugs**

The use of illegal drugs by a participant will result in the person/s concerned:

- ✚ being immediately withdrawn from the Event
- ✚ denial of permission to participate in any future events.

#### **3.3 Additional conditions of Entry**

Further conditions of entry may be drawn up by the Event Coordinator and distributed in writing to all Participants wherever practicable, however during the period of the Event the Event Coordinator may specify further conditions verbally where it is impractical to provide notice of the same in writing to the Participants.

*The decision of the Event Coordinator regarding any matter is final*

## 4 Rules and Regulations

The Rules and Regulations may be amended without prior notice at any time by the OTRAT Committee and the Event Coordinator.

### 4.1 Entry

- ✚ Is personal and not transferable. The person or persons who obtain(s) the entry for the Vehicle is the Entrant. The entry is not attached to a Vehicle.
- ✚ Entries are invited and accepted at the discretion of the OTRAT Committee and/or the Event Coordinator.
- ✚ The Participant will be required to complete and sign prior to the commencement of the Event:
  - An entry form and this document, thereby undertaking to abide by all the statements contained therein.
  - Any other forms/information that the OTRAT Committee may see fit to request, including but not limited to;
    - Details of next-of-kin
    - food preferences
    - allergies & medical details
- ✚ In the interests of safety, insurance and event management, the requests and directions of the Officials will be observed at all times.

### 4.2 Pre Requisites

- ✚ All participants must be 18 years of age or over.
- ✚ All participants who will be driving during the Event must have a current driver's license and provide a copy with the entry form.

### 4.3 Entry Fee, Donation, Payment of levy and other

- ✚ OTRAT Membership - \$50
- ✚ Entry fee per vehicle - \$100
- ✚ Minimum donation to the RFDS - \$1,500
- ✚ Meals, entertainment, merchandise, Awards Dinner etc. levy per person - \$1,000

**All of the above amounts should be paid by the due dates as listed on the Entry form with any cheques made payable to On The Road Again Tours Inc. and sent to the Treasurer.**

### 4.4 Accommodation, Fuel & other costs

- ✚ Is the responsibility of each entrant

### 4.5 Trophies

Trophies may be awarded to acknowledge such feats as Highest Fundraiser, Best Theme, etc.

### 4.6 The Route

The route is set by the Event Coordinator. Up to 3 surveys of the route are planned and driven to ensure that the safest most interesting and scenic roads are selected. Circumstances may dictate that the planned route be changed, either before or during the Event and the route actually taken may not end up bearing any relationship to the proposed route. If any roads are affected by adverse weather conditions the Event Coordinator may liaise with local councils, landowners/managers and any other appropriate governing and local bodies to determine an alternative route.

## 5 Vehicles

All Participant Vehicles must be available for the inspection at the Vehicle Check pre-event.

### 5.1 Insurance & Registration

All Participants are responsible for the payment of their own:

- ✚ Vehicle insurance - minimum third party is required
- ✚ Vehicle Registration
- ✚ Drivers Licence

### 5.2 Vehicle preparation and event worthiness

The cost of preparing, maintaining and repairing your Vehicle is your personal responsibility.

- ✚ Event worthiness of all Vehicles will take place on a date and time that will be advised to all participants, at least one month prior to the event.
- ✚ The authorised user of the Vehicle is at all times, responsible for the mechanical condition and safety of the Vehicle and it is always the Participants sole decision to start and continue in the Event.
- ✚ Your Vehicle will be checked by a suitably qualified person on a nominated day or, for Vehicles outside of the Perth region, by a suitably qualified mechanic who should provide a letter stating that your Vehicle is in roadworthy condition. Their directives must be adhered to by all Participants.

Event worthiness is a free service provided to:

- ✚ assist the Participant to comply with the obligation to ensure that the Vehicle is properly equipped for the purpose of starting in the event,
- ✚ check that all Vehicles are registered and insured and that all drivers hold current drivers licenses,
- ✚ determine that all Vehicles conform to the rules of the Event

Event worthiness is not a complete check of the Vehicle, only an aid, and there is no guarantee that all omissions or defects will be found.

Passing Event worthiness is no guarantee that the Vehicle is safe or mechanically sound or fit for the purpose of completing the Event.

Vehicles that fail to pass the final Event worthiness for mandatory equipment will not be permitted to start or continue in the Event.

### 5.3 Vehicle Decals & Signage

All Participants must provide:

- ✚ Both front door panels are to be reserved for OTRAT Inc Car No sticker, provided by OTRAT Inc
- ✚ Top of Windscreen to be reserved for OTRAT Inc sash, provided by OTRAT Inc
- ✚ Car No to be fixed to front left of windscreen (font to be 100mm) and rear to be fixed to top right of vehicle (font to be 200mm). Both to be black print on white and provided by entrant)

**ALL VEHICLES MUST BE REGISTERED, INSURED AND ROADWORTHY**

## 6 Fundraising and Sponsorship

All Participants are encouraged to raise as much as possible to assist the RFDS in supplying medical equipment plus assistance to the remote regions of WA.

### 6.1 Fundraising Rules

Participants should observe the following when raising funds or seeking sponsorship.

- ✚ All monies raised by you through sponsorship, functions, raffles etc must be officially receipted by OTRA Tours Inc..
- ✚ Any fundraising events held by you must clearly identify the event as the full name of the Event “fundraiser” eg. 2021 On The Road Again Tour

### 6.2 Receipt for Donations & Sponsorship Money

- ✚ The procedure for submitting your donors, or sponsors, cheques is to mark your ENTRY number on the back of the cheques and submit to the OTRA Tours Inc. Treasurer, together with full details of the name and address of the donor/sponsor so that they may issue an appropriate Sponsorship/Donation receipt.
- ✚ Sponsors cheques should be made out to “On The Road Again Tours Inc.”

### 6.3 Event & sponsor logos

The official event logo must not be used on any documentation without prior approval from the OTRAT Committee.

- ✚ The Event logo, however, may be used in all fundraising promotions and on all printing and advertising material (raffle tickets included). An electronic copy of the Event logo can be obtained from the OTRAT Secretary.
- ✚ You must have your sponsor’s permission to use their logos etc if they have not supplied you with the promotional material.

## 7 What Happens on the Event

The Event is organised as a “thank you” for your fund raising efforts during the year so please enjoy.

### 7.1 A standard day

- ✚ The 2021 event will start on Saturday 9<sup>th</sup> October 2021 and finish on Saturday 16<sup>th</sup> October 2021
- ✚ Start each day - look for the zero (000) kilometre sign.
- ✚ The AM & PM sections of the day are separated by a lunch break with other stops along the way.
- ✚ Both AM & PM routes will incorporate 'fun stops' which shouldn't be missed.
- ✚ A typical days timing could be:

7.30am	–	Breakfast
8.30am	–	Start
Noon to 1.00pmish	–	Lunch
4.00-4.30pm	–	Overnight stop
7.00pm	–	Dinner & entertainment

- ✚ Each Vehicle will be checked through at checkpoints:
  - Morning departure
  - Lunch arrival and departure
  - Evening arrival
  - You **MUST** report into these check points at each of these times unless otherwise instructed.
- ✚ When arriving at the evening destination:
  - Check in then fuel up your Vehicle.
  - Check in to your accommodation
  - Dinner, entertainment & dancing after the next day's briefing.

## 7.2 Accommodation and Meals

- ✚ Accommodation including camping fees that you have booked should be paid for upon arrival at the venue.
- ✚ All meals on the Event from Saturday Dinner on day 1 through to Saturday Awards Dinner are included, except if advised otherwise should there be a lay day.
- ✚ Extra costs to be met by the Participant include fuel, drinks and incidentals.

## 7.3 Route instructions and convoy procedures

Do not leave the prescribed route without the permission of the Event Coordinator.

If the Event Coordinator is not available, speak to a Volunteer Support Crew member. For safety reasons we must know where everyone is at all times.

- ✚ You will receive Route Notes for AM & PM stages of each day (occasionally the AM & PM stages are combined).
- ✚ Do not deliberately deviate from the route.
- ✚ Below are examples of the basic instructions from the Route Notes:
  - **TR**- Turn Right
  - **KL**- Keep Left
  - **SO**- Straight on
  - **CC**- CAUTION CAUTION
  - **CCC**- STOP AND LOOK BEFORE PROCEEDING

## 7.4 Route markers and Caution signs

The lead vehicle will lay out a number of Route Markers &/or coloured tape on sections of the route.

There are three markers in general use and you must be familiar with them. They are:

- A red arrow which will indicate the direction to follow
- 2 red 'C's' i.e. "**CC**" indicate double caution - slow 5-9km
- 3 red 'C's' i.e. "**CCC**" indicate extreme caution - STOP then proceed slowly

## 7.5 Firearms, fireworks and flares

All firearms, fireworks and flares are strictly prohibited.

Flares are for the emergency use only, unless special dispensation in writing has been obtained from the Event Coordinator

## 7.6 Volunteer Support Crew

The Volunteer Support Crew:

- ✚ are volunteers working on the Event to help you have fun and stay safe
- ✚ include 1<sup>st</sup> out to check the course, medical & mechanical support and a bag wagon plus others to entertain along the way
- ✚ are on the Event to ensure the safety of all participants. The basis of the 'Safety System' is the tracking of Participants from start to finish during each day and accounting for the whereabouts for all Participants
- ✚ will cheerfully put up with the ravings of the Event Coordinator while working long hours and missing much of the fun
- ✚ need to be treated with great respect and affection.

It would be appreciated if all Participants would help the Volunteer Support Crew to undertake their tasks by following their directions (which, from time to time, may include the "offering" of bribes).

## 7.7 Medical Personnel & Personal Medical details

- ✚ The OTRAT Committee will recruit qualified medical personnel to accompany the event. These people are there to assist on the event, carrying a limited range of equipment, drugs and resources, therefore neither the OTRAT Committee nor the medical personnel will be responsible for any problem that arises due to any treatment or lack of available treatment for any Participant.
- ✚ It is extremely important that the Medical Particulars form is completed prior to commencement of the event. You must include details of any condition that has the potential to affect you on the Event and any medications you are taking.
- ✚ The information is held in strictest confidence and only accessed in case of an emergency. The Originals are held by the medical personnel on the Event and a copy is held by the Tail Gunners (mechanics) in a sealed envelope. All medical documents are destroyed by the medical personnel after the Event.
- ✚ Access to a Participant's medical particulars by another appropriately experienced Event Participant may be approved if the medical personnel are not available and it is critical to that persons care.
- ✚ It is your responsibility to carry sufficient quantities of your own medications and any relevant equipment. There is the possibility that adverse conditions may result in not being able to stay with the planned itinerary and causing delays in remote locations.
- ✚ You must advise the medical personnel of any potential life threatening medical condition you may have that could potentially endanger your life or that of your team members and others. This will also assist people in being able to attend to you in some form in an emergency.

## 7.8 Mechanical Support

- ✚ The crew of the Tail-Gunner vehicle plays a vital part in the event. They are experienced "mechanics" who are there to assist you in the event of a breakdown. If necessary they can tow the vehicle (or organise a tow) to the nearest town or place of repair.

- ✚ The Tail-Gunner crew members are not slaves and they must be assisted, respected, refreshed and bribed appropriately at all times while carrying out any repairs to your Vehicle.
- ✚ Your vehicle is your responsibility at all times and you must make whatever arrangements are necessary for the repair or recovery of your Vehicle during the Event.

## **8 Important Fun Rules**

The most important rule is to have fun on the Event while enjoying the drive and the entertainment along the way.

### **8.1 Safety**

You must abide by all requests of the Event Coordinator and Officials for the interest and safety of all participants.

### **8.2 Cheating and Bribery of the Officials**

- ✚ Cheating is good (very good actually) – it is most certainly allowed and actively encouraged.
- ✚ Getting caught is sometimes not such a good thing as it can be expensive.
- ✚ One should then expect to pay a “fine” (donation) to the RFDS.
- ✚ Bribing Officials and other forms of cheating is allowed and actively encouraged.
- ✚ All Volunteer Support Crews are trained and adept at accepting bribes, which may be overt, covert, underhand, overhand, in hand, cash or kind.
- ✚ Bribes can be in the form of brown paper bags or white envelopes containing cash or cheques. All cheques must be payable to the “OTRA Tours Inc.”
- ✚ An accepted bribe is not necessarily a guarantee of advantage as subsequent bribes by other participants, which are more substantial, may override the effect of your bribe.

### **8.3 Attitude**

You may have one but Participants can be fined for taking the Event and themselves too seriously.

The amount a Participant is fined depends on the seriousness of taking it seriously or, more seriously, for not taking the fun side of the Event seriously enough.

Some people quite happily budget a substantially greater sum for fines and bribes and as such payments are tax deductible donations.

### **8.4 Protests**

Anyone may lodge a protest against any matter on the event, however you first hand over a cheque payable to the “OTRA Tours Inc.” for the protest fee, the amount of which will be determined by the Event Coordinator. Protests will be heard in a manner decided by the Volunteer Support Crews at the time, whose decision will be final in all respects, and the chances of success will most likely be affected by the amount of any additional bribe offered.

**ABOVE ALL, ENJOY THE EVENT**